



GIS Tech Internship

Can you adapt to the dynamic world of GIS technology and small business growth? Are you interested in gaining real-world skills and project experience?

Geocove has an immediate need for a part-time GIS Tech Intern to support our team in our Cayuga Rd office, right next to the Buffalo Airport. The Tech Intern will advance their learning of esri GIS software for emergency management, local government and utilities. The internship is intended to be approximately 20 hours per week for approximately 15-20 weeks, dependent on project deliverables. We need someone soon, so give us a call today!

Job Responsibilities

- Validate customer provided data for import into our system.
- Analyze and process features from the source data into ArcGIS using standard tools.
- Generate, update and maintain content in ArcGIS Enterprise / ArcGIS Online.
- Generate data reports as needed to support the various projects.
- Communicate with other members of the team to determine data and deliverable requirements.
- Follow standard procedures and processes including the use of required checklists.
- Track and report on the processing status for each project.
- Adhere to quality assurance standards.
- This position is subject to change at the discretion of management and additional duties may be applied.

Required Skills

- Understanding of GIS concepts and principles.
- Willingness to learn from and work within a team, but ability to excel independently on trained tasks.
- Some experience with Esri tools such as editing in ArcGIS Online or ArcGIS Pro.
- Ability to follow established procedures, but still recognize when data doesn't make sense.
- Extreme attention to detail.
- Exceptionally good in problem analyzing, solving and troubleshooting skills
- Legally able to work in the United States.

For more information or to apply for this position, please contact Karyn Tareen at ktareen@geocove.com